

Guidelines for Volunteers

About the initiative - Conservation Site Schools

Conservation Site School is conceptually based on a premise that many heritage sites that are highly valuable for their historic importance are neglected due to lack of active use or lack of funds and resources. Under this initiative, CHC adopts a site in need of conservation efforts and interventions which is repaired, restored and upgraded through a series of educational and outreach activities and eventually handed over to the owner/custodian.

Who can volunteer?

Students and young professionals from fields including but not limited to Heritage Conservation, Architecture, Architectural History, Civil/Structural Engineering.

Time required

16-24 hours per week for 3-4 weeks (starting immediately)

Volunteering tasks

- Documenting the process of safeguarding and careful dismantling at the Conservation Site School
- Cataloguing of data/material samples gathered from the site
- Assisting with site supervision
- Ensuring safety protocols are followed by workers/visitors at the site

Terms for Volunteering

1. Basic behavioural ethics, punctuality, and commitment to work should be practiced.
2. Volunteers must provide prior information in case of leaving the project in between their committed time, or absence due to health issues.
3. Volunteering hours will only include the duration of volunteering. Travel time to reach the site will be excluded. Similarly, any training or orientation required for basic volunteering tasks will not be included in the volunteering hours.
4. Volunteers will receive a Volunteer Certificate from CHC only if the minimum commitment period is met, which is 80 to 100 hours.
5. Volunteers are responsible for their own safety during the volunteering period. If required, the volunteers can be asked to sign an undertaking for the same (self-declaration form).

6. Code of conduct for volunteers

- Volunteers must act responsibly and sensibly while interacting with individuals associated with or working on the site.
- Volunteers must follow the recommended safety protocol outlined by the site managers during the orientation.
- Volunteers should treat every individual equally and not discriminate based on age, race, culture, religion, caste, disability, gender, or sexuality.
- Volunteers should not show any kind of affiliation to any religious or political organisation during the volunteering hours.
- Volunteers are advised to refrain from making statements to the media without prior permission.
- Volunteers are not allowed to be involved in activities like drinking or smoking on site. If found, CHC has the right to take suitable action, and volunteers will be asked to go back, or their volunteering engagement terminated.